

## **Community Corner on the Library's Website**

The Library is interested in creating a space on our website to list and highlight local clubs, commissions, groups, and other community organizations. The Library is an important resource for people seeking information and a connection with the community at large. To that end, we hope that our website can become a central location for people to find out about groups that exist in Elmwood Park and how to access and participate in them.

While we cannot develop or host individual websites for every organization in town, we would like to organize a community page as part of our website. Each organization would have a profile page to list important information, such as upcoming events, photos, description, contacts, meeting information, and links to relevant websites or social media accounts.

While community page members may email us flyers or announcements to post at any time, as organizers of the page, we will send a reminder/form on a quarterly basis for updates.

If you are interested in having your organization listed on the Community Corner page of Elmwood Park Public Library's website, please fill out the form below and return to Jason Stuhlmann at the Library.

## Thank you!

1	Name	of o	raani	zation	
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2.	Description of organization. What type of organization are you? (service, recreational,
	educational, etc.) What is your goal, mission, or purpose? History? What sorts of activities do
	you do? Etc.

3. Main and additional contact names, with email and/or phone, along with their positions at your organization. This is both for the public to know who to contact for more information, as well as a main person for the Library to contact with questions.





4.	Meeting dates and locations (such as the 3rd Thursday of each month at 7:00 p.m. at the Library or a list of all of 2017 dates)
5.	The URL web address to your website if you have one (Example: <a href="www.elmwoodparklibrary.org">www.elmwoodparklibrary.org</a> ), as well as any parent organization's website.
6.	The URL web address to any and all of your social media. (Example: <a href="https://www.facebook.com/EPPLib">www.facebook.com/EPPLib</a> )
7.	Please email Jason your logo or photos at <a href="mailto:jstuhlmann@elmwoodparklibrary.org">jstuhlmann@elmwoodparklibrary.org</a> . While optional, it helps spruce up the webpage and give appeal to your organization with your branding (logo) and personality (photos from events).
8.	Optional: Is there anything else important that you would like us to include on your profile page? Upcoming events? Annual events/activities you do? Any flyers you'd like posted? Etc.