

**ELMWOOD PARK PUBLIC LIBRARY
BUILDING COMMITTEE MEETING
October 12, 2015**

1. Joe Bertolli called the meeting to order at 7:40 p.m.
Upon roll call the following committee members were present:
Present: Joe Bertolli, Marisa Santangelo
Absent: Elsa Volpe
Also present: Library Director Tiffany Verzani

2. Unfinished Business:

Live & Learn Construction Grant

Director Verzani related that she completed the required quarterly grant report for the State Library. The project is 75% complete and the only problem that was encountered was the wallpaper removal. The next quarterly report will also serve as our final report.

Balcony railing:

Director Verzani shared the final rendering of the balcony railing as well as the selected colors. The committee provided positive feedback.

Final work and PR:

The railing, service desk, furniture, face out shelving, and LEGO table are the final items to be delivered and installed. Final work should be complete by mid-November at which time we will be contacting local newspapers to do PR, as well as updating current articles on our website and eNewsletters. We'll also plan an Open House, refreshments and tours for the public and local officials.

3. New Business:

FY15/16 Building Fund Projects

This fiscal year we have updated the HVAC and Youth department, which were two of our planned projects. Facilities Supervisor is currently working with the Village to tar and fill the cracks in the staff parking lot and possible do a repair/replacement of a small sunken area. He is also working Village Public Works to obtain pricing on the low profile light posts by the restaurants on North Avenue as an option to replace our concrete fixtures. The YS redesign has left us with cameras in some unneeded areas. Technology Librarian Ahren has adjusted what he can and is working with our security camera vendor to relocate cameras. We'll also be installing two additional outdoor cameras.

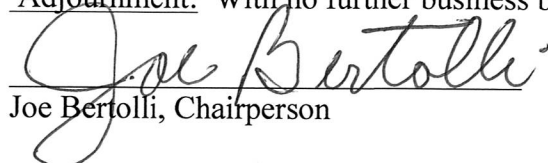
Future Needs:

We are obtaining 3 quotes on roof and carpet replacement to get a sense of what will be needed to save for future work. The roof should have a life of 20 years, but we need an estimate of current costs (which we can add a % on for inflation) so we can begin saving. To this end, getting estimates on more nuts-and-bolts projects will allow us to prioritize along with strategic plan items for other improvements.

Fundraising Suggestion:

Director Verzani presented the committee with an interactive art installation that is at the Navy Pier Children's Museum. The piece could be placed on the brick wall/stairwell landing and allow us to install pictures or art from children and could be used like the Giving Tree for people to get a space by donating. The committee appreciated the idea and would like to see a few more options to consider.

4. Adjournment: With no further business before the committee, the meeting was adjourned at 8:40 p.m.


Joe Bertolli, Chairperson

10.15.15
Approved