1. President Chris Pesko called the meeting to order at 8:01 p.m.

2. Upon roll call the following were present:

   Present: Trustees Chris Pesko, Elsa Volpe, Marissa Santangelo, Diana Gordon, Michelle Mondia, and SK Narayan
   Absent: Trustee Peter Fosco
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:
   a. GF Balance $701,178.04 as of July 31, 2019
   b. BF Balance $98,982.12 as of July 31, 2019
   c. Gift Fund Balance $10,748.91 as of July 31, 2019
   d. GF (YTD) expenditures $446,477.77 as of July 31, 2019

4. Chris Pesko presented the consent agenda:
   a. Minutes of the Board Meeting, July 18, 2019
   b. Approval of payroll for September 2019
   c. Acknowledge Treasurer’s report
   d. Approval IMRF check for August 2019
   e. Approval of Building Fund Disbursements for August 2019
   f. Approval of General Fund Disbursements for August 2019
   g. Approval of Transfers for July 2019

   A motion was made by Marisa Santangelo, and seconded by Elsa Volpe, to approve the consent agenda.

   Upon roll call the Board voted as follows:

   Ayes: 6    Nays: 0    Absent: 1
   Motion carried.

5. Correspondence: Marisa read a thank you card from Kim expressing her gratitude for the support and gifts.

6. Public participation: none

7. Director’s Report
   a. Tiffany gave a recap of the summer reading programs.
   b. There was discussion about a behavioral incident and staff response to it.
   c. Chris questioned the downward trend in statistics.

8. Building Committee
   a. Closure for Exterior Door Painting
A motion was made by Marisa Santangelo, and seconded by Michelle Mondia, to close the Library on Saturday, August 24, for the purpose of painting the outside doors.

Upon roll call the Board voted as follows:

Ayes:  6    Nays:  0    Absent:  1
Motion carried.

b. Tiffany explained how a faulty sensor in an HVAC unit triggered the fire alarm that resulted in the building being closed, at the order of the Fire Department, for a few hours last week.

9. By-Laws/Goals/Policy/Personnel Committee: no report

10. Finance Committee

a. Draft Audit
   i. Elsa presented the highlights of the draft audit.
   ii. The auditors will be at the September Board meeting to present the final results of the audit.

b. End-of-year transfer to Building Fund
   i. There was discussion about how much of the leftover funds from the previous year to transfer to the Building Fund.
   ii. Tiffany explained that once the transfer is done, there is no way to transfer it back into operations.

A motion was made by Elsa Volpe, and seconded by Michelle Mondia, to transfer $25,000 from the General Fund to the Building Fund.

Upon roll call the Board voted as follows:

Ayes:  6    Nays:  0    Absent:  1
Motion carried.

11. Unfinished Business

a. Staff recognition for the Strategic Plan

A motion was made by Marisa Santangelo, and seconded by SK Narayan, to approve expenditures up to $1800 for the purpose of renovating the staff lounge. This will include a plaque from the Board recognizing the achievements of the staff.

Upon roll call the Board voted as follows:

Ayes:  6    Nays:  0    Absent:  1
Motion carried.

12. New Business

a. Per Capita Requirement – Personnel Checklist
i. As required by the Per Capita Grant, Tiffany encouraged Board members to the review the Personnel Checklist which was part of the Board packet.

A motion was made by Michelle Mondia, and seconded by Diana Gordon, to adjourn the meeting at 8:40 p.m.

The next regularly scheduled Board meeting will be held September 19, 2019 at 8:00 p.m.

Marisa Santangelo, Board Secretary

Date approved