1. President Carole Bilbo called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

   Present: Trustees Carole Bilbo, Chris Pesko, Marisa Santangelo, and Elsa Volpe
   Absent: Trustees Peter Fosco, Diana Gordon, and Michelle Mondia
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Carole Bilbo read the account balances as presented:

   a. GF Balance $671,303.63 as of May 31, 2018
   b. BF Balance $138,347.83 as of May 31, 2018
   c. Gift Fund Balance $21,264.42 as of May 31, 2018
   d. GF (YTD) Expenditures $147,006.02 as of May 31, 2018

4. Carole Bilbo presented the consent agenda:

   a. Minutes of the Board Meeting, May 17, 2018
   b. Minutes of the Finance Committee, May 17, 2018
   c. Minutes of the Building Committee, June 12, 2018
   d. Approval of payroll for July 2018
   e. Acknowledge Treasurer’s report
   f. Approval IMRF check for June 2018
   g. Approval of General Fund Disbursements for June 2018
   h. Approval of Transfers for May 2018

   A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve the consent agenda.
   Upon roll call the Board voted as follows:

   Ayes: 4  Nays: 0  Absent: 3
   Motion carried.

5. Correspondence: none this month

6. Public participation: none this month

7. Director’s Report

   a. Tiffany reminded Board members about the Fourth of July parade.
   b. Tiffany discussed the Friends of the Library’s book sale.
   c. Lucas received an ILA award for Technical Services.
   d. Tiffany and Jason will be off the week of the Fourth of July.

At 8:04 p.m., Trustee Diana Gordon joined the meeting.

8. Building Committee
a. Gift Fund proposal

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve the use of the Gift Fund towards the Story Room construction project exhausting the balance of the fund. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2
Motion carried.

b. Approval of Story Room construction contract

A motion was made by Chris Pesko, and seconded by Marisa Santangelo, to approve the spending of $30,000 in the construction of the new Story Room using KCI as the contractor for approximately $21,000 of work as outlined in the project documentation and funding in the Board packet. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2
Motion carried

c. Authorization to spend – exterior signage

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve spending of up to $2500, at the Director’s discretion, to purchase a new sign plate in the new Culver’s/Village Circle sign post. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2
Motion carried

9. By-Laws/Goals/Policy/Personnel Committee

a. Hiring of Kyle Vercnocke

A motion was made by Elsa Volpe, and seconded by Chris Pesko, to hire Kyle Vercnocke as a Technical Services Assistant for $12.30 an hour. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2
Motion carried

b. Out-of-State conference attendance

A motion was made by Elsa Volpe, and seconded by Chris Pesko, to allow two employees to attend an out-of-state conference with expenses not to exceed $2500 total. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2
Motion carried

10. Finance Committee
a. End-of-year Gift Fund donation transfer

A motion was made by Elsa Volpe, and seconded by Diana Gordon, to transfer $500 from the General Fund checking account to the Gift Fund. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried

11. Unfinished Business

a. Director’s Review
   i. Carole asked all Board members to send her copies of the Director’s review, and she will work with Peter to have the review ready for next month’s meeting.

12. New Business

a. Prevailing Wage Resolution

A motion was made by Chris Pesko, and seconded by Diana Gordon, to accept the Prevailing Wage Resolution as presented in the Board packet. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried

b. FY17-18 IPLAR Report

A motion was made by Chris Pesko, and seconded by Marisa Santangelo, to accept the FY17-18 IPLAR Report as presented in the Board packet with the exception that the term dates of Diana Gordon and Carole Bilbo to be adjusted for accuracy. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried

c. Motion to retire to Executive Session for the purpose of approving minutes.

A motion was made by Chris Pesko, and seconded by Elsa Volpe, that the Board adjourn to Executive Session for the purpose of reviewing previous Executive Session minutes. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried

At 8:39 p.m., Tiffany Verzani, Jason Stuhlmann, and Maureen Delaney departed the meeting.
At 8:42 p.m., they returned.

d. Determination of Executive Session Minutes

A motion was made by Chris Pesko, and seconded by Diana Gordon, to keep the minutes sealed.
Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried

A motion was made by Diana Gordon, and seconded by Chris Pesko, to adjourn the meeting at 8:43 p.m.

The next regularly scheduled Board meeting will be held July 19, 2018 at 8:00 p.m.

Marisa Santangelo, Board Secretary

7-19-18

Date approved