

ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
May 16, 2019

1. Chris Pesko called the meeting to order at 8:01 p.m.

2. Upon roll call the following were present:

Present: Trustees Chris Pesko, Marisa Santangelo, Elsa Volpe, Peter Fosco, and SK Narayan

Absent: Trustee Michelle Mondia

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

Adult Services Assistant Tiffany Breyne arrived at 8:07 p.m.

Trustee Diana Gordon arrived at 8:11 p.m.

3. Secretary Marisa Santangelo administered the Oath of Office to Elsa Volpe and Chris Pesko

4. Election of Officers

- a. Elsa nominated Chris for President, and Chris accepted
- b. Chris nominated Pete for Vice President, and Pete accepted
- c. Pete nominated Marisa for Secretary, and Marisa accepted
- d. Chris nominated Elsa for Treasurer, and Elsa accepted

5. Committee Appointments

- a. Chris made the following Committee Appointments
 - i. Building: Marisa chair, Dee and SK
 - ii. BGPP: Pete chair, Dee and SK
 - iii. Finance: Elsa chair, Pete and Michelle

6. Chris Pesko read the account balances as presented:

- a. GF Balance \$772,846.56 as of April 30, 2019
- b. BF Balance \$114,719.78 as of April 30, 2019
- c. Gift Fund Balance \$10,596.22 as of April 30, 2019
- d. GF (YTD) Expenditures \$1,780,527.39 as of April 30, 2019

7. Chris Pesko presented the consent agenda:

- a. Minutes of the Board Meeting, April 18, 2019
- b. Minutes of the BGPP Meeting, February 21, 2019
- c. Approval of payroll for June 2019
- d. Acknowledge Treasurer's report
- e. Approval IMRF check for May 2019
- f. Approval of General Fund Disbursements for May 2019
- g. Approval of Building Fund Disbursements for May 2019
- h. Approval of Transfers for April 2019

A motion was made by Pete Fosco, and seconded by Elsa Volpe, to approve the consent agenda.

Upon roll call the Board voted as follows:

Ayes: 5 Nays: 0 Absent: 2
Motion carried.

8. Correspondence: all trustees received an invitation to the Library's Open House on June 8

9. Public Participation

At 8:07 p.m., Adult Services Assistant Tiffany Breyne entered the meeting.

- a. Adult Services Librarian Tiffany Breyne
 - i. Tiffany works in IT at a not-for-profit organization
 - ii. She is getting her library degree from UIC

At 8:11 p.m., Trustee Diana Gordon arrived

At 8:15 p.m., Tiffany Breyne departed the meeting

10. Director's Report

- a. Tiffany updated the Board on the public art project.
- b. There was discussion regarding a recent behavioral incident in the Kids & Teens department.

11. Building Committee

- a. The lobby redesign is 95% done.

12. By-laws/Goals/Policy/Personnel Committee: no report

At 8:33 p.m., Trustee Pete Fosco departed the meeting.

13. Finance Committee

- a. Fraud Risk Assessment
- b. Peter Fosco will be added as a signatory for Belmont Bank accounts

14. Unfinished Business: none

15. New Business

- a. Non-resident Library Card Fee

A motion was made by Marisa Santangelo, and seconded by Diana Gordon, that the Board accept the Non-resident Library Card Fee as presented in the Board Packet.

Upon roll call the Board voted as follows:


Ayes: 5 Nays: 0 Absent: 2
Motion carried.

A motion was made by SK Narayan, and seconded by Marisa Santangelo, to adjourn the meeting at 8:45 p.m.

The next regularly scheduled Board meeting will be held June 20, 2019 at 8:00 p.m.



Marisa Santangelo, Board Secretary



Date approved