

**Elmwood Park Public Library  
Building Committee Meeting  
Wednesday, April 11 2019**

1. Chairperson Pesko called the committee to order at 8:00 p.m.

2. Upon roll call, the following Trustees were present:

Chris Pesko, Marisa Santangelo

Absent: Diana Gordon

Also present: Library Director Tiffany Verzani, Assistant Director Jason Stuhlmann

3. Unfinished Business:

a. NONE

4. New Business:

a. FY18-19 Lobby Redesign

Director Verzani provided an update to the committee on the budget and timeline for the lobby redesign. The project will be complete by April 30, with all monies encumbered in FY18-19. The tentative final budget is \$120,762.17 with \$62,228.93 from the Building Fund, \$45,166 from the LSTA Grant, and \$13,367.24 from the General Fund/Consultant for architect fees.

Final items to put in place are: installation of new desk and furniture, installation of wood paneling, final electrical work, and clean up. One set of furniture is back ordered until May 30.

An open house will be planned in early June.

b. FY19-20 Projects

Building Fund projects for the upcoming fiscal year were reviewed at the previous Building Committee, with some pending decisions to be made on exterior signs. \$30,000 was budgeted for all the following projects.

The most pressing item on this list is deciding

- i. LAN Room HVAC – Mike and Ahren will work on this after May 1 and cost is expected at \$8,000-10,000.
- ii. Exterior building lights – Mike will update these later in the year as we work on lighting updates. Budgeted \$2,000.
- iii. Exterior signage west wall – The committee reviewed proposals from FastSigns and Paldo signs (the company that did the Culver's sign in the Circle). Budgeted \$8,000-10,000, but could be less depending on board decision. COMMITTEE RECOMMENDS QUOTE A, but there still needs to be discussion on metal vs. plastic letters. John Padlo says that both materials are long lasting, but the metal will eventually need repainting.
- iv. Repaint front entrance signage, front doors and railings – EPR, Electro Painting and Refurbishing will be scheduled to paint the plum colored metal on the two sets of front doors, along with the Elmwood Park Library lettering. Budgeted \$5,000. We expect this to be completed in the summer, but it will not likely be prior to the Open House as they are booked until July.
- v. Lounge Chairs – replacement of final 5 brown lounge chairs. The AgeOptions grant will fund replacement of 4 additional chairs. Then all such chairs in the Library will be new.
- vi. Grants & Gift Fund
  1. RAILS grant – Even though we have \$3,000 budgeted in FY19-20 for the You

Are Beautiful art installation, we are applying for a grant that could fund all or part of this expense. Application is due April 19.

2. Ferrentino Update – The committee discussed considering update of the Ferrentino Room when the Gift Fund reaches the \$20,000-\$25,000 mark again.

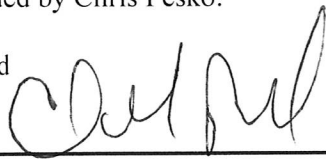
c. Capital Plan

The committee reviewed the updated Capital Plan, which now includes a placeholder for public restroom improvements.

- i. Restrooms – Director Verzani and Facilities Supervisor, Mike Smid, will do more discovery on how to refurbish restrooms without gutting them and develop a cost estimate.
- ii. West side lawn – Director Verzani will reach out to the Village to discuss any plans on improving the west lawn and eroding soil. We hope to develop an outdoor seating or garden area.
- iii. Front walkway – Director Verzani will reach out to the Village to see if we are eligible for the 50-50% split for sidewalk improvements as we have a couple crumbling and cracked areas.

5. There being no other business before the committee, there was a motion to adjourn at 8:49 p.m. by Marisa Santangelo and seconded by Chris Pesko.

Respectfully Submitted



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Chris Pesko  
Building Committee Chair