1. President Carole Bilbo called the meeting to order at 8:05 p.m.

2. Upon roll call the following were present:

   Present: Trustees Carole Bilbo, Chris Pesko, Marisa Santangelo, Elsa Volpe, Michelle Mondia, and Diana Gordon
   Absent: Trustee Peter Fosco
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Carole Bilbo read the account balances as presented:

   a. GF Balance $885,996.33 as of March 31, 2018
   b. BF Balance $143,445.70 as of March 31, 2018
   c. Gift Fund Balance $21,246.67 as of March 31, 2018
   d. GF (YTD) Expenditures $1,488,758.71 as of March 31, 2018

4. Carole Bilbo presented the consent agenda:

   a. Minutes of the Board Meeting, March 15, 2018
   b. Approval of payroll for May 2018
   c. Acknowledge Treasurer’s report
   d. Approval IMRF check for April 2018
   e. Approval of General Fund Disbursements for April 2018
   f. Approval of Transfers for March 2018

   A motion was made by Chris Pesko, and seconded by Marisa Santangelo, to approve the consent agenda. Upon roll call the Board voted as follows:

   Ayes: 6  Nays: 0  Absent: 1

   Motion carried.

5. Correspondence: Marisa read a letter from Illinois Secretary of State, Jesse White, regarding the award of our Live and Learn construction grant.

6. Public Participation

   At 8:08 p.m., Andrea Olvera-Trejo entered the meeting.

   a. Adult Services Librarian Andrea Olvera-Trejo
      i. She grew up in Albany Park and studied at UW Madison
      ii. She loves teaching technology
      iii. She really enjoys animals
   b. Jason and Andrea did a demonstration of the Pilot ear bud real time translator.

   At 8:31 p.m. Andrea departed the meeting.
7. Director’s Report

a. Tiffany updated the Board on the Q4 Strategic Plan progress and plans for FY18-19.
b. There was discussion regarding a recent behavioral incident in the Kids & Teens department.

8. Building Committee

a. The roof should cost approximately $5200 – considerably less than expected.
b. The redesign of the story room will occur prior to the redesign of the lobby.
c. The committee will continue to explore signage options.

9. By-Laws/Goals/Policy/Personnel Committee

a. Computer Use & Wireless Policy

A motion was made by Chris Pesko, and seconded by Michelle Mondia, to approve the Computer Use & Wireless Policy as presented in the Board packet.
Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

b. Volunteer Policy

A motion was made by Chris Pesko, and seconded by Marisa Santangelo, to approve the Volunteer Policy as presented in the Board packet.
Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

c. Local History Policy

A motion was made by Chris Pesko, and seconded by Diana Gordon, to approve the Local History Policy as presented in the Board packet.
Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

d. Hiring of Security Guard Mike Exner

A motion was made by Elsa Volpe, and seconded by Michelle Mondia, to hire Security Guard Mike Exner for $15 an hour.
Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

10. Finance Committee

a. Fraud Risk Assessment
i. This is an annual pre-audit requirement.

b. FY18-19 Levy Approval

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve the FY18/19 levy as presented in the Board packet. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.


12. New Business
   a. Director’s Review

A motion was made by Chris Pesko, and seconded by Diana Gordon, that the Board adjourn to Executive Session for the purpose of the Director’s review. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

At 8:44 p.m., Tiffany, Jason, and Maureen departed the meeting. At 8:56 p.m., Tiffany, Jason, and Maureen returned to the meeting.

A motion was made by Chris Pesko, and seconded by Elsa Volpe, that the Board increase the Director’s annual salary by $1000, and grant her a one-time bonus of $2000, beginning on May 1, 2018. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to adjourn the meeting at 8:58 p.m.

The next regularly scheduled Board meeting will be held May 17, 2018 at 8:00 p.m.

Marisa Santangelo, Board Secretary

Date approved