1. President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:
   
   Present: Trustees Chris Pesko, Orlando Vale, Terri Sorrentino, Marisa Santangelo, Joe Bertolli, Carole Bilbo, and Jonathan Rivera
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, and Gail Johnson and Peggy Parr from Face to Face Strategic Consulting

3. Chris Pesko read the account balances as presented:
   
   a. GF Balance $631,858.38 as of February 28, 2015
   b. BF Balance $285,165.82 as of February 28, 2015
   d. GF (YTD) Expenditures $1,262,050.82 as of February 28, 2015

4. Chris Pesko presented the consent agenda:
   
   a. Minutes of February 19, 2015 Finance Committee Meeting
   b. Minutes of February 19, 2015 Regular Board Meeting
   c. Minutes of March 10, 2015 BGPP Committee Meeting
   d. Approval of payroll for April 2015
   e. Acknowledge Treasurer’s report
   f. Approval of IMRF check for March 2015
   g. Approval of General Fund Disbursements for March 2015
   h. Approval of Building Fund Disbursements for March 2015
   i. Approval of Transfers for February 2015

   A motion was made by Jonathan Rivera and seconded by Marisa Santangelo to approve the consent agenda. Upon roll call the Board voted as follows:

   Ayes: 7  Nays: 0  Absent: 0

   Motion carried.

5. Correspondence:

   a. The Board received a thank you note from John Robinson and the Love family for their condolences on the passing of John’s father.

6. Public Participation

At 8:02 p.m., Jason Stuhlmann departed the meeting.

a. Gail Johnson and Pam Parr from Face to Face Communications
   i. Gail and Pam gave an overview of their planning process and answered questions from the Board.

At 8:20 p.m., Gail and Pam departed the meeting.
At 8:22 p.m., Lynn Elam arrived and Jason Stuhlmann returned to the meeting.
b. Lynn Elam from Lynn Elam Consulting, Inc.
   i. Lynn gave an overview of her planning process and answered questions from the Board.

At 8:43 p.m., Lynn Elam departed the meeting.

7. Director’s Report
   a. Marisa expressed concern about a comment card where a patron said she no longer wanted to bring her children to the Library because of the unruly teenagers.
      i. Tiffany explained this is something that happens every spring and she is working with the Library’s management team, Youth Services and all staff to address the behavior issues.
      ii. Terri asked Tiffany if this made her rethink the need for security.
          1. Tiffany clarified that she never intended to eliminate security, but suggested changing their hours to times when there are more teens present in the Library, which might also realize cost savings.
      iii. Joe suggested taking student IDs when the teens arrive or using Library volunteers, such as the Friends, to help supervise.
          1. Tiffany explained why neither option would be viable but said staff will pursue school partnerships to provide volunteers to help engage the students.
      iv. Marisa suggested better communication of the Library’s code of conduct.
          1. Tiffany agreed and will work with staff to create signage with positive statements to remind patrons of the behavior expected at the Library.

8. Building Committee
   a. HVAC replacement

A motion was made by Joe Bertolli and seconded by Marisa Santangelo to replace the 18-ton HVAC unit for not more than $19,750 with the payment made in April.

   i. Jonathan questioned how HVACs are priced since we replaced 3 units previously for the same price.
      1. Chris explained the significant difference in size of the unit being replaced compared to ones replaced earlier.

Upon roll call the Board voted as follows:

Ayes: 7   Nays: 0   Absent: 0
Motion carried.

9. By-Laws/Goals/Policy/Personnel Committee
   a. Restricting use of forwarding from Library email accounts

A motion was made by Jonathan Rivera and seconded by Carole Bilbo to amend the presented bylaws by inserting a paragraph titled "Electronic Communications," which reads:

Electronic Communication
Board Members are required to use their Elmwood Park Public Library email account that was created for them. Any documents considered "public record" under Illinois Freedom of Information Act (5 ILCS 140/2(c)) are to be sent to or from the board member's library email account only.
i. This motion was tabled to the next Board meeting so that the Board members will be able to review the language. In the meantime, Jason will check with Ahren to see if he can disconnect the auto forward option from all Library emails.

b. There was discussion about which consultant to hire for the Library’s strategic plan.

A motion was made by Jonathan Rivera and seconded by Joe Bertolli to approve the contract with Face to Face Communication not to exceed a cost of $12,000.

Upon roll call the Board voted as follows:

Ayes: 4  Nays: 3  Absent: 0
Motion carried.

c. The Board packet contains suggested revisions to the Employee Handbook to be voted on at next month’s meeting.

10. Finance Committee/Audit Committee

a. Finance Committee chair Terri Sorrentino informed the Board that the draft version of the budget was being sent to the Village with a proposed 2% increase. Even though projected expenses are down, so are projected revenues.

11. New Business

a. Director’s Review

A motion was made by Jonathan Rivera and seconded by Carole Bilbo that the Board retire to Executive Session to discuss the Library Director’s review

Upon roll call the Board voted as follows:

Ayes: 7  Nays: 0  Absent: 0
Motion carried.

At 9:37 p.m. the Board retired to Executive Session. Tiffany Verzani, Jason Stuhlmann, and Maureen Delaney left the meeting.

At 9:49 p.m. the Board returned from Executive Session. Tiffany Verzani, Jason Stuhlmann, and Maureen Delaney rejoined the meeting.

A motion was made by Jonathan Rivera and seconded by Joe Bertolli to accept the Director’s review as proposed in Executive Session.

Upon roll call the Board voted as follows:

Ayes: 7  Nays: 0  Absent: 0
Motion carried.

A motion was made by Jonathan Rivera and seconded by Carole Bilbo to adjourn the meeting at 9:50 p.m. The next regularly scheduled Board meeting will be held April 16, 2015 at 8:00 p.m.

Marisa Santangelo, Board Secretary 4-16-15
Date approved