

ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
February 18, 2021

1. President Chris Pesko called the meeting to order at 7:00 p.m.
2. President Pesko appointed Trustee Michelle Mondia as Acting Secretary for this meeting.
3. Upon roll call the following were present:

Present: Trustees Chris Pesko, Elsa Volpe, Michelle Mondia, and SK Nararyan

Trustees Participating virtually: Trustees Peter Fosco and Marisa Santangelo

Absent: Trustee Diana Gordon

Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Business Manager Maureen Delaney

4. President Pesko read the account balances as presented:
 - a. GF Balance \$436,844.95 as of January 31, 2021
 - b. BF Balance \$109,876.13 as of January 31, 2021
 - c. Gift Fund Balance \$14,697.99 as of January 31, 2021
 - d. GF (YTD) expenditures \$1,197,510.73 as of January 31, 2021

5. President Pesko presented the consent agenda:
 - a. Minutes of the Board Meeting, January 21, 2021
 - b. Minutes of the Finance Committee, January 7, 2021
 - c. Approval of payroll for March 2021
 - d. Acknowledge Treasurer's report
 - e. Approval IMRF check for February 2021
 - f. Approval of General Fund Disbursements for February 2021
 - g. Approval of Transfers for January 2021

A motion was made by Peter Fosco, and seconded by SK Nararyan, to approve the consent agenda.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1

Motion carried.

6. Correspondence: none
7. Public Participation: none
8. Director's Report:
 - a. Director Verzani highlighted new services
 - b. The Friends donation bin is back up
 - c. Building capacity has increased
 - d. Library still behind in expected disbursements from the County

e. There was discussion about closing the building for COVID related reasons

9. Building Committee: no report

10. By-Laws/Goals/Policy/Personnel Committee

- a. Director Verzani will arrange an upcoming meeting
- b. Still waiting on input for the Director's review from two board members

11. Finance Committee

a. Draft Budget FY21-22

A motion was made by Elsa Volpe, and seconded by SK Nararyan, to approve the Draft Budget for FY21-22 as presented in the Board packet.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1
Motion carried

b. Building Fund investment

A motion was made by Elsa Volpe, and seconded by Michelle Mondia, to allow the Director to invest \$75,000 from the Building Fund in a six-month CD at the best rate available.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1
Motion carried

12. Unfinished Business

- a. Per Capita Grant Illinois standards spreadsheet
 - i. New procedure requires annual review of all thirteen standards

13. New Business

a. Per Capita Grant approval

A motion was made by Michelle Mondia, and seconded by Elsa Volpe, to approve the Per Capita Grant application as provided in the Board packet.

Upon roll call the Board voted as follows:

Ayes: 6 Nays: 0 Absent: 1
Motion carried.

A motion was made by Michelle Mondia, and seconded by Elsa Volpe, to adjourn the meeting at 7:25 p.m.

The next regularly scheduled Board meeting will be held March 18, 2021 at 7:00 p.m.

Marisa Santangelo
Marisa Santangelo, Board Secretary

5-20-21
Date approved