1. President Carole Bilbo called the meeting to order at 8:01 p.m.

2. Upon roll call the following were present:

   Present: Trustees Carole Bilbo, Chris Pesko, Elsa Volpe, and Marisa Santangelo
   Absent: Trustees Peter Fosco, Michelle Mondia, and Diana Gordon
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, Office Manager Maureen Delaney, and employees Anna Chomiak, Megan Koeller, and Luke Tomzik

3. Carole Bilbo read the account balances as presented:
   a. GF Balance $367,738.57 as of January 31, 2018
   b. BF Balance $143,382.85 as of January 31, 2018
   c. Gift Fund Balance $21,237.37 as of January 31, 2018
   d. GF (YTD) Expenditures $1,241,086.46 as of January 31, 2018

4. Carole Bilbo presented the consent agenda:
   a. Minutes of the Board Meeting, January 18, 2018
   b. Minutes of the Building Committee Meeting, February 5, 2018
   c. Approval of payroll for March 2018
   d. Acknowledge Treasurer’s report
   e. Approval IMRF check for February 2018
   f. Approval of General Fund Disbursements for February 2018
   g. Approval of Transfers for January 2018

   A motion was made by Chris Pesko, and seconded by Elsa Volpe, to approve the consent agenda. Upon roll call the Board voted as follows:

   Ayes: 4  Nays: 0  Absent: 3
   Motion carried.

5. Correspondence: none

Trustee Diana Gordon arrived at 8:05 p.m.

6. Public Participation

      i. He studies biochemistry at Dominican
      ii. He is an Eagle Scout
      iii. His mom is head of Circulation at Eisenhower
   b. Circulation Assistant Anna Chomiak
      i. She loves animals
      ii. She plays and is a fan of soccer
      iii. She likes comic books
   c. Shelver Megan Koeller
i. She grew up in Elmwood Park and currently lives here
ii. She would like a career in museums
iii. She has a dog named Buddy

At 8:13 p.m. Luke, Anna, and Megan departed the meeting.

7. Director’s Report
   a. Tiffany gave a Strategic Plan Quarter 3 update.
   b. There was discussion about a real time translating device called The Pilot.

8. Building Committee
   a. They are over budget for FY17/18 because of HVAC replacement timing, paving the parking lot, and a necessary roof repair.
   b. FY18/19 projects include lobby redesign, replacing soft chairs, and exploring exterior signage.
   c. The long term plan for building improvements extends to 2038.
   d. Jason is working on a grant application for an AED (automated external defibrillator).
   e. The committee is hoping to upgrade the story room with money from the Gift Fund.
   f. Tiffany is working with the Forest Park Library, District 401, and Dominican University to apply jointly for an Illinois Humanities Grant to fund a community mosaic.

9. By-Laws/Goals/Policy/Personnel Committee
   a. Only two responses have been sent in for the Director’s review. Carole reminded the Board to please send in their responses.
   b. There was discussion about the Library closing for weather related emergencies. Chris requested the emergency closing policy be sent to BGPP for review.

10. Finance Committee
    a. FY18/19 Budget Draft
        i. Tiffany and Jason will meet with Paul and John at the Village next week for preliminary discussions on the submitted budget draft.
        ii. The Village Budget meeting will be held on Friday, April 6. It is open to the public.
    b. Investment Options
        i. Tiffany will make a recommendation next month on how to improve banking returns.
        ii. Elsa encouraged Tiffany to consider a sweep option which will automatically transfer funds when the checking account balance is greater than a predetermined amount into a higher interest yielding account.

11. Unfinished Business: none

12. New Business: none

A motion was made by Chris Pesko, and seconded by Elsa Volpe, to adjourn the meeting at 9:03 p.m.

The next regularly scheduled Board meeting will be held March 15, 2018 at 8:00 p.m.

\[Signature\]

Marisa Santangelo, Board Secretary

[Date approved]