1. President Chris Pesko called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:
   
   Present:  Trustees Jonathan Rivera, Marisa Santangelo, Carole Bilbo, Joe Bertolli, and Elsa Volpe
   Absent:  Trustee Terri Sorrentino
   Also present:  Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Chris Pesko read the account balances as presented:
   
   a.  GF Balance $460,247.33 as of January 31, 2016
   b.  BF Balance $136,137.63 as of January 31, 2016
   d.  GF (YTD) Expenditures $1,300,765.39 as of January 31, 2016

4. Chris Pesko presented the consent agenda:
   
   a.  Minutes of January 21, 2016 Finance Committee Meeting
   b.  Minutes of January 21, 2016 Regular Board Meeting
   c.  Minutes of BGPP/Finance Meeting, February 8, 2016
   d.  Minutes of the Building Committee Meeting, February 15, 2016
   e.  Approval of payroll for March 2016
   f.  Acknowledge Treasurer’s report
   g.  Approval of IMRF check for February 2016
   h.  Approval of General Fund Disbursements for February 2016
   i.  Approval of Building Fund Disbursements for February 2016
   j.  Approval of Transfers for January 2016

   A motion was made by Jonathan Rivera to approve the consent agenda. The motion was seconded by Joe Bertolli. Upon roll call the Board voted as follows:

   Ayes:  6  Nays:  0  Absent:  1
   Motion carried.

5. Correspondence:  none

6. Public Participation:  none

7. Director’s Report

   a.  Lucas applied for a grant from the State archive to update the local history room.
   b.  Marisa noted there were zero incident reports this month.
      i.  Tiffany reviewed strategies the Kids & Teens department is using to decrease incidents including Sean’s “teen lounge” in the basement two afternoons a week.
   c.  Chris complained about how poorly the Axis 360 app works.
      i.  Tiffany will pass the information onto RAILS.
8. Building Committee

a. Joe reviewed the items discussed in the February Committee meeting.
b. The Committee will meet next month to prioritize projects.
c. Joe asked Tiffany to give some goals to Mike, the building’s engineer.

9. By-Laws/Goals/Policy/Personnel Committee

a. Bylaws adjustment for disbursements

A motion was made by Jonathan Rivera and seconded by Carole Bilbo to accept the amended bylaws as presented in the Board packet. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

10. Finance Committee/Audit Committee

a. The transition to the new bank has been completed.
b. The Committee asked Tiffany to rework the preliminary budget.
c. The Committee, in conjunction with the BGPP Committee, has agreed to create a onetime bonus pool for employees who fall below the recommended minimum for their position and receive a positive review.

11. Unfinished Business

A motion was made by Jonathan Rivera and seconded by Joe Bertolli to accept the strategic plan as presented in the Board packet. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

a. Tiffany will work with Gail and Pam to develop a tracking mechanism for use with the strategic plan.

12. New Business

A motion was made by Jonathan Rivera and seconded by Marisa Santangelo that the Board retire to executive session. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

From 8:46 p.m. to 9:15 p.m. the Board was in executive session. Library Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney were not present during this time. Upon returning from executive session:

A motion was made by Jonathan Rivera and seconded by Joe Bertolli to keep the executive session minutes sealed. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

A motion was made by Jonathan Rivera and seconded by Marisa Santangelo to accept the Director’s review as presented. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

A motion was made by Jonathan Rivera and seconded by Joe Bertolli that the Board compensate the Library Director with a onetime $1500 bonus. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

A motion was made by Carole Bilbo and seconded by Joe Bertolli to move the next regularly scheduled Board meeting from March 17, 2016 to March 16, 2016 at 8 p.m. Upon roll call the Board voted as follows:

Ayes: 6  Nays: 0  Absent: 1
Motion carried.

Chris thanked Jonathan for running the January Board meeting for him while he was out of town.

A motion was made by Jonathan Rivera and seconded by Marisa Santangelo to adjourn the meeting at 9:21 p.m.

The next regularly scheduled Board meeting will be held March 16, 2016 at 8:00 p.m.

Marisa Santangelo, Board Secretary  
3.16.16  
Date approved