ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
JULY 20, 2017

1. President Carole Bilbo called the meeting to order at 8:00 p.m.

2. Upon roll call the following were present:

   Present: Trustees Carole Bilbo, Chris Pesko, Marisa Santangelo, Diana Gordon, and Michelle Mondia
   Absent: Trustees Peter Fosco and Elsa Volpe
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Carole Bilbo read the account balances as presented:

   a. GF Balance $517,459.29 as of June 30, 2017
   b. BF Balance $167,639.74 as of June 30, 2017
   c. Gift Fund Balance $17,593.60 as of June 30, 2017
   d. GF (YTD) Expenditures $277,128.32 as of June 30, 2017

4. Carole Bilbo presented the consent agenda:

   a. Minutes of the BGPP Committee Meeting, June 15, 2017
   b. Minutes of the Board Meeting, June 15, 2017
   c. Approval of payroll for August 2017
   d. Acknowledge Treasurer’s report
   e. Approval IMRF check for July 2017
   f. Approval of General Fund Disbursements for July 2017
   g. Approval of Building Fund Disbursements for July 2017
   h. Approval of Transfers for June 2017

   A motion was made by Chris Pesko, and seconded by Michelle Mondia, to approve the consent
   agenda. Upon roll call the Board voted as follows:

   Ayes: 5  Nays: 0  Absent: 2

   Motion carried.

5. Correspondence: none

6. Public Participation: none

7. Director’s Report
   a. The Board congratulated Christina on her ILA award.
   b. Tiffany and Jason reformatted the Q1 Strategic Plan reports.
   c. Jason reviewed the website statistics.
   d. The Board would like to continue to see a condensed version of the weekly director’s report.
   e. There was discussion about potential liability of allowing participating patrons to distribute beer
      brewed as part of the library’s program.

8. Building Committee: no report
9. By-Laws/Goals/Policy/Personnel Committee

a. Laptop Use Policy

A motion was made by Chris Pesko, and seconded by Diana Gordon, to adopt the Laptop Use Policy as presented in the Board packet.

Ayes: 5    Nays: 0    Absent: 2
Motion carried.

b. Public Comment Policy

A motion was made by Chris Pesko, and seconded by Diana Gordon, to adopt the Public Comment Policy as presented in the Board packet.

Ayes: 5    Nays: 0    Absent: 2
Motion carried.

c. Meeting Room Use Policy

A motion was made by Michelle Mondia, and seconded by Diana Gordon, to adopt the Meeting Room Use Policy as presented in the Board packet.

Ayes: 5    Nays: 0    Absent: 2
Motion carried.

d. Identity Protection Policy

A motion was made by Michelle Mondia, and seconded by Diana Gordon, to adopt the Identity Protection Policy as presented in the Board packet.

Ayes: 5    Nays: 0    Absent: 2
Motion carried.

10. Finance Committee: no report

11. Unfinished Business: none

12. New Business

a. Prevailing Wage Resolution

A motion was made by Chris Pesko, and seconded by Marisa Santangelo, that the Board accept the Prevailing Wage Resolution as presented in the Board Packet.

Ayes: 5    Nays: 0    Absent: 2
Motion carried.

b. Executive Session
A motion was made by Chris Pesko, and seconded by Marisa Santangelo, that the Board adjourn to Executive Session for the purpose of reviewing the Executive Session minutes.

Ayes: 5  Nays: 0  Absent: 2
Motion carried.

At 8:29 p.m., Tiffany Verzani, Jason Stuhlmann, and Maureen Delaney departed the meeting. At 8:32 p.m., Tiffany Verzani, Jason Stuhlmann, and Maureen Delaney returned to the meeting.

A motion was made by Chris Pesko, and seconded by Diana Gordon, that the Board keep the Executive Session minutes sealed.

Ayes: 5  Nays: 0  Absent: 2
Motion carried.

A motion was made by Chris Pesko, and seconded by Diana Gordon, to adjourn the meeting at 8:33 p.m.

The next regularly scheduled Board meeting will be held August 17, 2017 at 8:00 p.m.

Marisa Santangelo, Board Secretary
8-17-17  Date approved