1. Call to Order: President Carole Bilbo called the meeting to order at 8:02 p.m.

2. Roll Call: Upon roll call the following were present:

   Present: Trustees Carole Bilbo, Jonathan Rivera, Terri Sorrentino, Elsa Volpe, and Marisa Santangelo

   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann

3. Account Balances: President Carole Bilbo read the account balances as presented:
   a. GF Balance $888,972.52 as of March 31, 2017
   b. BF Balance $182,624.54 as of March 31, 2017
   c. Gift Fund Balance $17,582.95 as of March 31, 2017
   d. GF (YTD) expenditures $1,530,499.75 as of March 31, 2017

4. Consent Agenda: President Carole Bilbo presented the consent agenda:
   a. Minutes of the Finance Meeting, March 16, 2017
   b. Minutes of the Board Meeting, March 16, 2017
   c. Approval of payroll for May 2017
   d. Acknowledge Treasurer’s Report
   e. Approval IMRF check for April 2017
   f. Approval of General Fund Disbursements for April 2017
   g. Approval of Building Fund Disbursements for April 2017
   h. Approval of Transfers for March 2017

   A motion was made by Jonathan Rivera and seconded by Marisa Santangelo to approve the consent agenda. Upon roll call the Board voted as follows:

   Ayes: 5  Nays: 0  Absent: 2

   Motion carried.

5. Correspondence: Secretary Elsa Volpe read off a thank you letter from Joe Bertolli, who regretted not being able to attend his last meeting due to injuring his foot.

6. Public Participation: None.

7. Library Director’s Report: Director Tiffany Verzani updated the Board about the door count numbers, and that we think a drop in numbers corresponded with when some of the problematic kids had been banned, and so the excessive running in and out dropped, causing the numbers to drop a bit.
   a. New Trustee Orientation Plans: Tiffany stated that we have two orientation dates setup for two of the new trustees so far. She also reminded everyone that all are welcome to use the orientation packet and links contained therein.

   b. FY17-18 Strategic Plan Goals and Timeline: Tiffany explained that Management Team went through the Strategic Plan to update the status of projects, and to discuss the upcoming year’s timeline. Tiffany and Jason are planning on doing an annual report for the Strategic Plan similar in presentation
to the annual report we gave to the Village at the budget hearing.

8. Building Committee: There was no report.

9. By-Laws/Goals/Policy/Personnel Committee: Jonathan Rivera recommended that items A-H all be considered in one motion and vote, rather than eight. Everyone agreed.


      A motion was made by Jonathan Rivera and seconded by Marisa Santangelo to approve the updated By-Laws, Behavior, Collection Development, Circulation, Homebound, Exhibit, Confidentiality, and Program policies as presented. Upon roll call the Board voted as follows:

      Ayes: 5   Nays: 0   Absent: 2

      Motion carried.

10. Finance Committee/Audit Committee

   a. Fraud Risk Assessment: As discussed in the Finance Committee, Tiffany and Maureen did the fraud risk assessment for the auditors, and we have no risks. They will be sending the assessment to our auditor Hollis.

   b. FY17-18 Levy Approval: It was discussed that this a month early, and so it was decided to table voting until next month.

   c. FY17-18 Working Budget Approval: It was discussed that this a month early, and so it was decided to table voting until next month.

   d. Items for sale

      A motion was made by Jonathan Rivera and seconded by Marisa Santangelo to accept items for sale by the Library as presented in the board packet, with profits from sales not to exceed $2.00 an item. Upon roll call the Board voted as follows:

      Ayes: 5   Nays: 0   Absent: 2

      Motion carried.

   e. Special Events

      A motion was made by Jonathan Rivera and seconded by Elsa Volpe to accept the special events proposal as presented in the board packet, with prices for the fundraiser not to exceed $30.00 a ticket. Upon roll call the Board voted as follows:

      Ayes: 5   Nays: 0   Absent: 2

      Motion carried.

11. Unfinished Business: None.

12. New Business: It was again proposed and agreed upon that items A-C be considered in one motion and vote.
a. Resolutions for Trustees Terri Sorrentino, Joe Bertolli, and Jonathan Rivera

A motion was made by Carole Bilbo and seconded by Jonathan Rivera to approve the Resolutions as presented for Trustees Terri Sorrentino, Joe Bertolli, and Jonathan Rivera. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried.

b. Board Recognition: This item was tabled.

c. Executive Session

A motion was made by Jonathan Rivera and seconded by Elsa Volpe to retire to Executive Session for the purpose of Library Director review per 5 ILCS 120/2 © (1). Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried.

d. Action resulting from Executive Session

A motion was made by Terri Sorrentino and seconded by Marisa Santangelo to approve a one-time merit bonus for Director Tiffany Verzani in the amount of 1.5% of her current salary. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried.

13. Adjournment: Before adjournment, President Carole Bilbo said some nice parting words about outgoing trustees Terri Sorrentino, Jonathan Rivera, and Joe Bertolli.

A motion was made by Jonathan Rivera and seconded by Elsa Volpe to adjourn at 8:24 p.m. Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried. Meeting adjourned.

14. Next Meeting:

The next regularly scheduled meeting will be held May 18, 2017 at 8:00 p.m.