ELMWOOD PARK PUBLIC LIBRARY
MINUTES OF THE REGULAR BOARD OF TRUSTEES MEETING
January 18, 2018

1. President Carole Bilbo called the meeting to order at 8:02 p.m.

2. Upon roll call the following were present:

   Present: Trustees Carole Bilbo, Elsa Volpe, Marisa Santangelo, Diana Gordon, and Peter Fosco
   Absent: Trustees Chris Pesko and Michelle Mondia
   Also present: Director Tiffany Verzani, Assistant Director Jason Stuhlmann, and Office Manager Maureen Delaney

3. Carole Bilbo read the account balances as presented:

   a. GF Balance $461,733.27 as of December 31, 2017
   b. BF Balance $143,352.42 as of December 31, 2017
   c. Gift Fund Balance $20,732.89 as of December 31, 2017
   d. GF (YTD) Expenditures $1,109,829.70 as of December 31, 2017

4. Carole Bilbo presented the consent agenda:

   a. Minutes of the Board Meeting, December 21, 2017
   b. Minutes of the Finance Committee Meeting, December 21, 2017
   c. Approval of payroll for February 2018
   d. Acknowledge Treasurer’s report
   e. Approval IMRF check for January 2018
   f. Approval of General Fund Disbursements for January 2018
   g. Approval of Transfers for December 2017

   A motion was made by Peter Fosco, and seconded by Elsa Volpe, to approve the consent agenda. Upon roll call the Board voted as follows:

   Ayes: 5  Nays: 0  Absent: 2

   Motion carried.

5. Correspondence: none

6. Public Participation: none

7. Director’s Report

   a. Tiffany reminded the Board that there is information about Trustee events in the Board packet.
   b. Tiffany informed the board that we received some free used furniture from the Arlington Heights Library.
   c. Library statistics are trending positively.
   d. There was discussion about the slippery floor in the lobby.

8. Building Committee: no report; next meeting scheduled for February 5, 2018

9. By-Laws/Goals/Policy/Personnel Committee
a. Hiring of Andrea Olvera-Trejo

A motion was made by Elsa Volpe, and seconded by Peter Fosco, to hire Andrea Olvera-Trejo for an annual salary of $37,250.

Ayes: 5  Nays: 0  Absent: 2

Motion carried.

b. Peter is in the process of collecting feedback from other Board members for the Director’s review.

c. The next BGPP meeting is scheduled for February 13.

10. Finance Committee

a. Tiffany reviewed the updated FY18-19 Draft Budget.
   i. The Village has not requested any preliminary budget data.

b. There was discussion about CD rates and banking strategies.
   i. Tiffany will explore methods to improve returns with Belmont Bank.

11. Unfinished Business: none

12. New Business

a. Executive Session for approving Executive Session minutes

A motion was made by Marisa Santangelo, and seconded by Peter Fosco, that the Board adjourn to Executive Session for the purpose of approving Executive Session minutes.

Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried.

At 8:26 p.m., Tiffany Verzani, Jason Stuhlmann, and Maureen Delaney exited the meeting. They returned to the meeting at 8:29 p.m.

A motion was made by Peter Fosco, and seconded by Elsa Volpe, that the Board return to regular session.

Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried.

A motion was made by Elsa Volpe, and seconded by Diana Gordon, that the Executive Session minutes remain closed.

Upon roll call the Board voted as follows:

Ayes: 5  Nays: 0  Absent: 2

Motion carried.
A motion was made by Peter Fosco, and seconded by Diana Gordon, to adjourn the meeting at 8:30 p.m.

The next regularly scheduled Board meeting will be held February 15, 2018 at 8:00 p.m.

Marisa Santangelo, Board Secretary

2-15-18
Date approved